Microsoft Windows XP Waiver

The Microsoft Windows XP Waiver form codifies a waiver process that culminates in the Office of the CIO at Marshall Space Flight Center. It provides a mechanism to waive the Agency requirement for the Microsoft Windows XP Operating System upgrade to be loaded on all machines that are part of the Marshall Network environment. Examples of possible waiver conditions include: legacy systems, stand alone (not connected to any network), and mission systems. Attach a sheet listing the machine name, operating system and IP address if the waiver is intended for a collection of machines within the same environment.

Requestor:	Phone Number:	E-mail:

Machine Name:	Operating System:	Property Tag Number:	IP Address:

Justification for Waiver

The justification must describe the adverse impact caused by the Microsoft Windows XP Operating System upgrade and/or the technical reason that the Microsoft Windows XP Operating System upgrade cannot be loaded onto the computer for which a waiver is requested.

Mitigation Strategy

The mitigation strategy must address the processes that ensure how the computer(s) will be managed until the machine(s) is/are migrated to the Microsoft Windows XP Operating System.

Requestor's Signature:	Organization:	Date:

Concurrence

Organizational ITM:	Date:
IT Manager:	Date:

Approval

MSFC Office of the CIO:	Date:

MSFC Form 4471 (April 2005)